

Student Accounts FAQ

Academic Year 2023-2024



Billing Highlights

- Students are billed by semester. Fall invoicing begins in July; Spring invoicing begins in late November/early December.
- Payment of tuition and fees are due on the first day of classes each semester unless covered by financial aid or other funding. Please communicate with Student Accounts regarding your out-of-pocket balance or set up a payment plan for that semester with the Student Accounts Office (RL10).
- Meal plans are automatically billed to any MIAD Housing Resident during Fall and Spring semesters.
- Optional commuter meal plans can be purchased at: www.miad.edu/eat. This online form only adds value to a meal plan card. The charge is added to the balance due on the student's account.
- Parking is requested and billed on a semester basis. Sign up for parking, after July 1 for Fall and after December 1 for Spring, at: www.miad.edu/parking. The charge for parking is added to the balance due on the student's account.
- Payment can be made:
 - In-person by cash, check, credit or debit card in the Student Accounts Office (RL10)
 - By paying online with a credit or debit card for amounts \$50 and over at: <https://www.miad.edu/student-accounts-payment-form>
 - By credit or debit card over the phone (contact Student Accounts)
 - By mailing a check to: MIAD, 273 East Erie St, Milwaukee, WI 53202, Attn: Student Accounts, RL10
 - By having a 529 plan agency mail a check to Student Accounts (address above)
- Statements are mailed to the legal home address we have on file. Mailings are usually monthly around the 10th of each month to anyone who has a balance. Additional statements are available upon request.
- Student Housing Charges are billed separate from MIAD charges. **MIAD DOES NOT pay for housing balances.** Financial Aid taken to cover housing is released to the student or parent in the form of a check. Payments then need to be made by the student or parent directly to General Capital Management for housing. Questions related to student housing can be sent via email to: talk@two50two.com

Monthly Payment Plan Highlights

- ❖ Payment plans are arranged on a semester-by-semester basis. Paperwork is due by the end of the 1st week of classes.
- ❖ **New plan documents must be signed and submitted each semester.** Forms are mailed with your initial statement.
- ❖ Automatic payments can be scheduled for the 1st or 15th of each month.
- ❖ No enrollment or processing fees for plans automatically deducted against a bank account (savings or checking).
- ❖ Payment plan setup fee is \$50 per semester for manual plans and automatic plans charged to credit or debit cards.
- ❖ Fall 5-month plans run August–December. Fall 4-month plans run September–December.
- ❖ Spring 5-month plans run January–May. Spring 4-month plans run January–April or February–May.

The RL10 Suite has a secure DROPBOX to the right of the RL10 door.
Drop off payments and paperwork for us outside of regular hours including weekends.

Important Dates

August 7 (M)	Forms Due: Last day to submit Fall Payment Plan documents for 5-month plan option
August 21 (M)	First day of Fall Semester–TUITION and FEES PAYMENT DUE
August 25 (F)	<u>Forms Due:</u> All other Payment Plans due to Student Accounts RL10 (River Level adjacent to the Café)
August 31 (R)	Late Payment Fee applied to accounts if Fall balances not paid or plan for payment not set up
September 8 (F)	Anticipated date for Fall refund checks when Financial Aid exceeds MIAD charges
November 22 (W)	Approximate mailing date for Spring Semester statements
January 8 (M)	Forms Due: Last day to submit Spring Payment Plan documents for 5-month plan option
January 16 (T)	First day of Spring Semester–TUITION and FEES PAYMENT DUE
January 22 (M)	<u>Forms Due:</u> All other Payment Plans due in Student Accounts RL10 (River Level adjacent to the Café)
January 31 (W)	Late Payment Fee applied to accounts if Spring balances not paid or plan for payment not set up
February 2 (F)	Anticipated date for Spring refund checks when Financial Aid exceeds MIAD charges

SUMMARY OF CHARGES AND FEES

<u>Tuition and Fee Rates</u>	<u>FALL '23 TERM</u>	<u>SPRING '24 TERM</u>
Full-time Tuition Charge (12-18 credits)	\$20,240	\$20,240
Part-time Tuition Per Credit (1-11 credits and 19+ credits)	\$1,350 per credit	\$1,350 per credit
Majors Program Fee (pro-rated for part-time)	\$400	\$400
First-Year Experience Program Fee (pro-rated for part-time)	\$375	\$375
Core Supply Kit (one-time charge for First-Year students)	\$120 (new Fall students)	\$120 (new Spring students)
Supply Mini-Kits – Systems of Drawing (SOD) Course	\$175	\$175
Supply Mini-Kits – Visual Language (VL) Course	\$210	\$210
Technology Fee – (pro-rated for part-time)	\$300	\$150
Student Services Fee (full-time required; part-time optional)	\$155	\$155
Meal Plan Card (Housing residents required; Commuter optional)	\$850	\$850
Parking Fee (optional)	\$300	\$300
Senior Fee (one-time charge for Graduating Seniors only)	--	\$150
Late Payment Fee (Applied after the 1 st week of classes)	\$100	\$100
(Late Payment fee is applied to student accounts with unpaid balances that have not indicated a plan for payment or requested a monthly payment plan for the semester.)		

<u>Tuition and Fees Due Dates</u>	<u>FALL '23 TERM</u>	<u>SPRING '24 TERM</u>
Tuition and fees are due the first day of the semester: (Payment Plans are available. Contact Student Accounts)	August 21, 2023 (M)	January 16, 2024 (T)

<u>Tuition and Fees Refund Schedule*</u>				
The schedule of refunds is used for course drops as well as complete withdrawals. Withdrawal Forms must be signed and returned to the Registrar by the dates/times specified in the following schedule:				
	<u>Tuition Refund</u>	<u>Fees Refund</u>	<u>FALL '23 TERM</u>	<u>SPRING '24 TERM</u>
End of 1 st week of classes	100%	100%	August 25, 2023, 2pm (F)	January 22, 2024, 2pm (M)
End of 2 nd week of classes	75%	Non-refundable	September 1, 2023, 2pm (F)	January 29, 2024, 2pm (M)
End of 3 rd week of classes	50%	Non-refundable	September 8, 2023, 2pm (F)	February 5, 2024, 2pm (M)
End of 4 th week of classes	25%	Non-refundable	September 15, 2023, 2pm (F)	February 12, 2024, 2pm (M)
After 4 th week of classes	No refunds	No refunds	September 16, 2023 (Sa)	February 13, 2024 (T)

(* Withdrawing during the semester affects all categories of your Financial Aid. Contact Financial Aid Staff for calculations.)

BUSINESS OFFICE AND FINANCIAL AID CONTACTS (SUITE RL10)

Financial Aid: finaid@miad.edu, 414-847-3234

Chris Ryan, Financial Aid Counselor
chrisryan@miad.edu, 414-847-3281

Semra Schneider, Assistant Director of Financial Aid
semraschneider@miad.edu, 414-847-3270

Kristina Alvarez, Director of Financial Aid
kristinaalvarez@miad.edu, 414-847-3271

Student Accounts / Bursar:

Maddie Bright, Student Accounts Assistant
maddisonbright@miad.edu, 414-847-3232

Bonnie Murphy, Bursar/Student Accounts Manager
bonniemurphy@miad.edu, 414-847-3303

NOTE: "Business Office" and "Student Accounts" are used interchangeably at MIAD. It's the same office.