

POSITION ANNOUNCEMENT

Student Support Coordinator

The Milwaukee Institute of Art & Design (MIAD) seeks candidates for a full-time Student Support Counselor to join our team in January 2023. The Student Support Coordinator is responsible for providing emotional, personal, and academic support to students in a non-clinical setting, responds to at-risk students and provides short-term interventions for students in crisis or emotional distress.

Please note this is a non-clinical position and supervision by a licensed clinician is not provided. Therefore, hours worked will not count toward licensure.

Responsibilities include, but are not limited to:

1. Provide personal and emotional non-clinical counseling and academic support to students.
2. Respond to at-risk students (serious mental health, emotional, or personal) and provide short-term interventions for students in crisis/experiencing acute stress and/or emotional distress.
3. Advise and support students at-risk, in crisis, or needing extra academic, emotional, or personal support. Refer to other resources as appropriate (e.g., Marquette Counseling Center and/or community resources).
4. Provide on-going contact with students to evaluate progress and to determine support or interventions.
5. Maintain confidential record of student interactions.
6. Serve as an advocate, deescalate issues, and provide resources for students.
7. Collaborate and align with Associate Dean of Students, Student Accessibility Coordinator, and other members of Student Services and the Early Alert Team to provide alerts and monitor student concerns.
8. Participate in new student orientations, and in MIAD committees as needed.
9. Serve as member of the Early Alert/Crisis Intervention Committee.
10. Serve as academic advisor for at-risk first year students as assigned by the Director of Academic Advising.
11. Provide support to Pre-College students in the summer.
12. Remain current on issues, trends, and developmental theories related to counseling and the mental health needs of students.
13. Other duties and responsibilities as assigned by the Associate Dean of Students.

Required Qualifications and Experience:

- Master's Degree required (Social Work, Counseling, Psychology, or related field). Alternatively, candidates with a bachelor's degree in a related field AND at least five (5) years' experience working in mental health may be considered.

- Experience working in higher education is preferred. Experience in counseling is a plus.
- Knowledge of mental health issues as they pertain to college students.
- Experience working with students in crisis/experiencing acute stress and/or emotional distress.
- Knowledge of Psychological Disabilities, Attention Deficit Disorders, and Learning Disabilities.
- Ability to responsibly handle sensitive and confidential information with discretion, in compliance with Family Educational Rights and Privacy Act (FERPA) and MIAD policies.
- Ability to use a high degree of diplomacy, discretion, and professionalism.
- Excellent written and verbal communication skills, demonstrated interpersonal skills, organizational planning, problem solving and computer skills.
- Ability and expectation to work on-site.

Application Process and Deadline:

Qualified applicants should submit the following information in **one (1) pdf** document via email to:

student-support-coordinator_group@miad.edu

- ✓ A letter of interest/cover letter
- ✓ A resume
- ✓ Contact information for three (3) professional references.

The initial review of applicants will occur after January 15, 2022 and will continue until the position has been filled.

MIAD offers an attractive benefits package, including health, vision, and dental insurance. All final candidates extended an offer must successfully complete reference and background checks.

ABOUT MIAD

As an accredited, nonprofit college, MIAD provides a transformative Bachelor of Fine Arts education that prepares students of diverse backgrounds for fulfilling and financially rewarding careers. MIAD fosters innovative and entrepreneurial thinking that benefits our students and our corporate and nonprofit partners.

MIAD is entering the fifth year of our current strategic plan. [View the plan.](#)

MIAD is proud to serve students of all backgrounds and recognizes our opportunity to advance equity and inclusion. Under the direction of our inaugural Director of Equity and Inclusion and with input from community partners, MIAD developed a Three-year Equity and Inclusion Action Plan. [View the plan.](#)

MIAD enrolls 850+ students and employs 200+ faculty and staff. The college's nationally ranked programs include Communication Design, Product (industrial) Design, Illustration and Animation, Interior Architecture and Design, New Studio Practice: Fine Arts and 18 academic minors. MIAD has been named a Top Design School by Graphic Design USA for five consecutive years.

MIAD brings robust career pathways and college-readiness experiences to high school youth and provides cultural experiences and programming to the Greater Milwaukee community. Companies that have hired MIAD interns and graduates include Delta Faucet, Generac, Harley-Davidson Motor Company, GE Healthcare, Google, Kohler Company, Kohl's Corporation, Milwaukee Tool, NASA and Nike.

MIAD is central to the development of Milwaukee's Historic Third Ward, which was named one of America's Top 12 ArtPlaces. The Historic Third Ward is Milwaukee's most desirable downtown neighborhood, with Lake Michigan as our backyard and walkable distances to dozens of restaurants, galleries, and boutiques.

www.miad.edu

MIAD is committed to a teaching, learning, and working environment free from all forms of discrimination and harassment. The college prohibits students, employees, contractors, volunteers, and visitors from engaging in discrimination and harassment based on any individual's age, race, creed, color, disability, marital status, sex, national origin, ancestry, sexual orientation, gender identity, gender expression, genetic information, religion, arrest record, conviction record, military service, veteran status, use or nonuse of lawful products off MIAD premises during nonworking hours, and any other legally protected characteristic. This prohibition applies to all of MIAD's educational programs and activities—including admissions—as well as all employment actions, including but not limited to recruiting, hiring, promotion, demotion, compensation, and benefits.

OUR MISSION

We ignite curious minds through art, design, and service.

OUR VISION

We will be a galvanized educational and creative community, addressing universal needs through our thought, design, and expression.

OUR VALUES

COURAGE, to seek our own path

INTEGRITY, to pursue our lives and work with meaning

KINDNESS, to thoughtfully engage with others

COMMUNITY, to positively contribute to the world around us

INNOVATION, to meet universal challenges in new ways

INCLUSION, to find strength in diversity

LAND AND PEOPLES ACKNOWLEDGMENT

The Milwaukee Institute of Art & Design (MIAD) occupies land on the banks of the Milwaukee River in what is presently known as Wisconsin. This land is the home of Ho-Chunk, Menominee, Potawatomi and Ojibwe peoples, and it is the historic and present-day home of peoples who were forced by colonizers to leave their ancestral lands and migrate to and through this state. [Learn more here.](#)