

# Student Accounts FAQ

## 2022-23 Academic Year



### Billing Highlights

- Students are billed by semester. Fall invoicing begins in July; Spring invoicing begins in late November/early December.
- Payment of tuition and fees are due on the first day of classes each semester unless covered by financial aid or other funding. Please communicate with Student Accounts regarding your out-of-pocket balance or set up a payment plan for that semester with the Student Accounts Office (RL10).
- Meal plans are automatically billed to any MIAD Housing Resident during Fall and Spring semesters. Optional commuter meal plans can be purchased at: <https://www.miad.edu/eat> This online form only adds value to a meal plan card. The charge will be added to a student's account and must be paid for separately.
- Parking is requested and billed on a semester basis. Register for parking, after July 1 for Fall and after December 1 for Spring, at: <https://www.miad.edu/parking> The charge for parking is added to a student's account and must be paid for separately.
- Payment can be made:
  - In-person by cash, check, credit card or debit card in the Student Accounts Office (RL10)
  - By mailing a check to: MIAD, 273 East Erie St, Milwaukee, WI 53202, Attn: Student Accounts, RL10
  - By paying online with a credit card or debit card for amounts \$50 and over at:  
<https://www.miad.edu/payment>
  - By credit card or debit card over the phone (contact Student Accounts)
    - NOTE: MIAD **does not** charge a service fee for payment by credit card or debit card.
- Statements are mailed to the legal home address we have on file. Mailings are usually monthly around the 10<sup>th</sup> of each month and anyone who has a balance will get a statement. Additional statements are available upon request.
- Student Housing Charges are billed separate from MIAD charges. **MIAD DOES NOT pay for housing balances.** Financial Aid taken to cover housing is released to the student or parent in the form of a check. Payments then need to be made by the student or parent directly to General Capital Management for housing. Questions related to student housing can be sent via email to: [talk@two50two.com](mailto:talk@two50two.com)

### Monthly Payment Plan Highlights

- ❖ Payment plans are arranged on a semester-by-semester basis. Paperwork is due by the end of the 1<sup>st</sup> week of classes.
- ❖ **New plan documents must be signed and submitted each semester.** Forms are mailed with your statement.
- ❖ No enrollment or processing fees for plans automatically deducted against a credit or debit card, or bank account.
- ❖ The length of your plan is dependent on when your documents are received.
- ❖ Fall 5-month plans run August–December. Fall 4-month plans run September–December.
- ❖ Spring 5-month plans run January–May. Spring 4-month plans run January–April or February–May.
- ❖ Contact Student Accounts for other payment arrangements (see back page for contact information).

**The RL10 Suite has a secure DROPBOX to the right of the RL10 door.**  
**Drop off payments and paperwork for us outside of regular hours including weekends.**

### Important Dates

August 5 (F)	Forms Due: Last day to submit Fall 2022 Payment Plan documents for <u>5-month plan option</u>
<b>August 22 (M)</b>	<b><u>DUE DATE: Payment due for Fall Semester Tuition and Fees not covered by Financial Aid</u></b>
<b>August 22 (M)</b>	<b><u>First day of Fall 2022 Semester – TUITION and FEES DUE</u></b>
August 26 (F)	Forms Due: All other Payment Plans due for Student Accounts RL10 (River Level adjacent to the Café)
August 31 (W)	Late Payment Fee applied to accounts if Fall balances not paid or payment plan not set up
September 9 (F)	Anticipated date for Fall refund checks when Financial Aid exceeds MIAD charges
November 23 (W)	Approximate mailing date for Spring 2023 Semester statements
January 6 (F)	Forms Due: Last day to submit Spring 2023 Payment Plan documents for <u>5-month plan option</u>
<b>January 9 (M)</b>	<b><u>DUE DATE: Payment due for Spring Semester Tuition and Fees not covered by Financial Aid</u></b>
<b>January 9 (M)</b>	<b><u>First day of Spring 2023 Semester – TUITION and FEES DUE</u></b>
January 13 (F)	Forms Due: All other Payment Plans due in Student Accounts RL10 (River Level adjacent to the Café)
January 18 (W)	Late Payment Fee applied to accounts if Spring balances not paid or a payment plan not set up
January 27 (F)	Anticipated date for Spring refund checks when Financial Aid exceeds MIAD charges

## **Summary of Charges and Fees**

<b><u>Tuition and Fee Rates</u></b>	<b><u>Fall '22 Term</u></b>	<b><u>Spring '23 Term</u></b>
Full-time Tuition Charge (12-18 credits)	\$19,690	\$19,690
Part-time Tuition Per Credit (1-11 credits and 19+ credits)	\$1,315 / credit	\$1,315 / credit
Majors Program Fee (prorated for part-time)	\$400	\$400
First-Year Experience Program Fee (prorated for part-time)	\$375	\$375
Core Supply Kit (one-time charge for First-Year students)	\$85 (new fall students)	\$85 (new spring students)
Supply Mini Kits – Systems of Drawing (SOD) Course	\$210	\$210
Supply Mini Kits – Visual Language (VL) Course	\$150	\$150
Technology Fee (prorated for part-time)	\$300	\$150
Student Services Fee (full-time only)	\$155	\$155
Meal Plan Card (residents required, commuter optional)	\$250	\$250
Parking Fee (optional)	\$250	\$250
Senior Fee (Seniors only – one-time fee)	--	\$150
Late Payment Fee (applied to student accounts with unpaid balances that have not requested a monthly payment plan for the semester. Fee is applied after <b>1st</b> week of classes)	\$100	\$100

	<b><u>Fall '22 Term</u></b>	<b><u>Spring '23 Term</u></b>
<b><u>Tuition and Fees Due Dates</u></b>		
Tuition and fees are <b><u>due the first day</u></b> of the semester: (Payment Plans are available. Contact Student Accounts.)	<b>August 22, 2022</b>	<b>January 9, 2023</b>

<b><u>Tuition Refund Schedule</u></b>				
In order to get a refund, a Complete Withdrawal Form must be signed and returned to the Registrar by the dates/times specified in the following schedule:				
	<b><u>Tuition Refund</u></b>	<b><u>Fees Refund</u></b>	<b><u>Fall '22 Term</u></b>	<b><u>Spring '23 Term</u></b>
End of 1st week of classes	100%	100%	August 26, 2022, 2 pm	January 13, 2023, 2 pm
End of 2nd week of classes	75%	Non-refundable	September 2, 2022, 2 pm	January 20, 2023, 2 pm
End of 3rd week of classes	50%	Non-refundable	September 9, 2022, 2 pm	January 27, 2023, 2 pm
End of 4th week of classes	25%	Non-refundable	September 16, 2022, 2 pm	February 3, 2023, 2 pm
After 4th week of classes	No refunds	No Refunds	September 17, 2022	February 4, 2023

## **Business Office Contacts (Suite RL-10)**

### **Financial Aid: [finaid@miad.edu](mailto:finaid@miad.edu)**

**Kristina Alvarez**  
Director of Financial Aid  
[kristinaalvarez@miad.edu](mailto:kristinaalvarez@miad.edu)  
(414) 847-3271

**Semra Schneider**  
Assistant Director of Financial Aid  
[semraschneider@miad.edu](mailto:semraschneider@miad.edu)  
(414) 847-3234

### **Bursar / Student Accounts:**

**Bonnie Murphy**  
Bursar, Student Accounts Manager  
[bonniemurphy@miad.edu](mailto:bonniemurphy@miad.edu)  
(414) 847-3303

**Maddie Bright**  
Office Assistant  
[madisonbright@miad.edu](mailto:madisonbright@miad.edu)  
(414) 847-3232

### **Odds & Ends**

“Business Office” and “Student Accounts” are used interchangeably at MIAD. It’s the same office.  
We are located on the River Level in Suite 10 (adjacent to the Café). See contact information above.